



CLOSE ACCOUNT REQUEST

Date

Bank's Name

Address

City, State, Zip

To Whom It May Concern:

Please close my account _____ (account number), and send a check for the remaining balance

to me at the address listed below:

If you have any questions about this request, please contact me during the DAY / EVENING (circle one) at

(____) _____ (phone number).

Thank you.

Yours truly,

Signature

Name (Please Print)

Address

City, State, Zip

Co-Signer Signature

Co-Signer Name (please print)



CHANGE PAYROLL DIRECT DEPOSIT

Date

Your Name

Employer's Name and Address

City, State, Zip

To Whom It May Concern:

You are currently depositing MY ENTIRE PAYCHECK / PART OF MY PAYCHECK (circle one) to the following account:

Old Bank: _____

Bank Routing Number: _____

Account Number: _____

Please cancel my direct deposit to that account and transfer the deposit to:

New Bank: _____ QNB Bank

Bank Routing Number: 031907790

Account Number: _____

If you have any questions about this request, please contact me during the DAY / EVENING (circle one) at

(_____) _____ (phone number).

Thank you.

Yours truly,

Signature

Name (Please Print)

Address

City, State, Zip

Other Information Your Employer May Need (SSN, Employee ID#, etc.)



CHANGE AUTOMATIC WITHDRAWAL

_____ **Date**

_____ **Name of Company That Makes Automatic Withdrawal**

_____ **Address**

_____ **City, State, Zip**

To Whom It May Concern:

You are currently withdrawing \$ _____ (amount) for my _____ (what payment is for),
on _____ (date withdrawal takes place) from the following account:

Old Bank: _____

Bank Routing Number: _____

Account Number: _____

Please stop making withdrawals from that account and instead make them from:

New Bank: _____ **QNB Bank**

Bank Routing Number: 031907790

Account Number: _____

If you have any questions about this request, please contact me during the **DAY/EVENING** (circle one) at
(___) _____ (phone number).

Thank you.

Yours truly,

_____ **Signature**

_____ **Name (please print)**

_____ **Address**

_____ **City, State, Zip**